

# **CODICOTE PEACE MEMORIAL HALL**

## **MINUTES OF ANNUAL GENERAL MEETING WEDNESDAY, 4<sup>th</sup> May 2005**

Present	Phil Price	-	Chairman
	Richard Greenland	-	Treasurer
	Moira McKeown	-	Secretary
	Lavinia Kimber	-	Caretaker
	Mike Creasey	-	Local History Society
	Moira Dye	-	W I
	Dave Hancock	-	Badminton Club
	John Warwick	-	Parish Council

*Phil welcomed everyone to the meeting and invited Richard to give the financial statement for 2004.*

### **Finance**

*Richard had circulated a spreadsheet showing income and outgoings for the year 2004/05, which showed a surplus of £24.00. The total revenue for the year was £14,000, which included two fund raising events (a Quiz Night and a Jazz Evening). Sufficient Funds have been 'put aside' to replace the three double fire exit doors and to carry out refurbishment work to the disabled toilets.*

*Richard reported that over the year, the Hall was used eighty per cent of the time and, therefore, presented itself as a good contributor to the community.*

*The Management Committee had not taken out insurance cover for the Trustees, in respect of personal claims against them, relating to the new regulations and conditions of the Public Entertainments License, as this had proved to be too expensive. It was agreed to seek advice from North Herts District Council on this issue.*

### **Chairman's Report**

*Phil thanked everyone who had worked so hard during the last year in running the Hall and said that without such help it could not be maintained as efficiently.*

*Looking to the future, one of the Trustees' main priorities is to obtain the new Entertainments License from North Herts District Council, which comes into effect on the 1<sup>st</sup> November 2005. The new annual license will change some aspects of the way the Hall is run and will provide the Committee with twelve licences to sell alcohol throughout the year.*

*Phil reported that the District Council will be providing funding of £250,000 during the next two/three years for village Halls to carry out capital projects and the Committee will, therefore, need to establish how best to make use of such a grant.*

## **Bookings**

*Moira M advised that throughout 2004, the number of Saturday night bookings and children's parties were slightly less than in previous years. Week-end bookings during the day continued to be popular with village groups and regular hirers.*

*The Friendly Club had cancelled their weekly bookings in August due to lack of members.*

*Wisteria Patchwork are now using the Hall for four days a month instead of six.*

*A Health for Life Fitness Club had started in March and had run for several months before cancelling due to lack of numbers.*

*A Sequence Dancing class had started in September but due to ill-health had to be cancelled after a few weeks.*

*A weekly ballet class for young children began in September and continues to be held on a Wednesday afternoon.*

## **Cleaning and Maintenance**

*Phil thanked Lavinia for carrying out the cleaning of the Hall and said she was very much appreciated by the Committee.*

## **Trustees**

*The Hall is a registered Charity and, as such, is run by a Committee that is led by three elected Trustees (Chairman, Treasurer and Secretary).*

*Phil, Richard and Moira resigned their posts as Trustees but advised they were prepared to continue if the Committee wished to re-elect them. Phil asked if there were any other nominations for the posts and the voting took place as follows:*

*Richard Greenland proposed Phil Price for Chairman*

*Moira Dye seconded this proposal*

*The proposal was carried*

*Phil Price proposed Richard Greenland for Treasurer*

*Lavinia Kimber seconded this proposal*

*The proposal was carried*

*Mike Creasey proposed Moira McKeown for Secretary*

*John Warwick seconded this proposal*

*The proposal was carried*

## **Closure of Meeting**

*Phil thanked everyone for attending the meeting and hoped that the Committee would continue to have a good relationship with the Hall's users and be able to provide them with facilities that they will enjoy using.*

**Circulation:**

*Roy Allen (Parish Council)*

*Tanya Carpenter (Ballet)*

*Lynne Carter (Wisteria Patchwork)*

*Nicola Cooper (Toddlers)*

*Mike Creasey (Local History Society)*

*Moira Dye (W I)*

*Greg Drew (Kendo)*

*Lindsey Freeston (Sew and Sews)*

*Emma Garrod ( Rosemary Conley Diet and Fitness Club)*

*Richard Greenland (Treasurer)*

*Val Gregg (Monday Badminton Club)*

*Dave Hancock (Badminton Club)*

*Karen Henderson (Chair of Playgroup)*

*Lavinia Kimber (Caretaker)*

*Moira McKeown (Secretary)*

*Phil Price (Chairman)*

*Jan Simpson (Sew and Sews)*

*Janinne Tallentine (Secretary of Playgroup)*

*John Warwick (Parish Council)*

*Richard Watson (Tai Chi)*