

# **CODICOTE PEACE MEMORIAL HALL**

## **MINUTES OF ANNUAL GENERAL MEETING WEDNESDAY, 16<sup>th</sup> April 2008**

|            |                   |   |                             |
|------------|-------------------|---|-----------------------------|
| Present    | Phil Price        | - | Chairman                    |
|            | Richard Greenland | - | Treasurer                   |
|            | Moira McKeown     | - | Secretary                   |
|            | Dave Hancock      | - | Badminton Club              |
|            | Colin Barker      | - | Local History Society       |
|            | Lindsay Odell     | - | Guest                       |
| Apologies: | Joan Fox          | - | WI                          |
|            | Graham Dovey      | - | Premises License Supervisor |

*Phil welcomed everyone to the meeting and invited Richard to give the financial statement for 2007.*

### **Finance**

*Richard went through the financial statement for 2007 and advised that there was a small surplus; the end of the year Bank statement showed a balance of £3,500. The regular hirers have obviously contributed to the income and Richard felt that their hire charges were set at the correct rate. Several of the regular hirers also booked the Hall for extra sessions at week-ends which has also increased income.*

*The Local History Society is now renting part of the upstairs area for a nominal rent.*

*The planned projects to replace the boiler and refurbish the disabled toilets have been completed. This was made possible by receiving a grant from North Herts District Council and funding from the Parish Council.*

*The Parish Council have continued to support the PMH by providing a grant of £1,500 last year, which went towards the cost of refurbishing the disabled toilet; they have also agreed to funding of £1,500 for 2008/09 towards the cost of replacing the ceiling in the main Hall.*

*Richard advised that the Committee have not made any large applications for grants this year.*

### **Chairman's Report**

*The Hall has continued to run effectively during the last year and, once again, the Committee had been able to carry out various maintenance projects. Glen Robertson has continued to clean the Hall satisfactorily.*

*Phil thanked his fellow Trustees and Committee members for their hard work during the year, especially Moira who had decided to resign as Secretary and Booking Secretary after twenty-one years.*

### **Trustees**

*The Hall is a registered Charity and, as such, is run by a Committee that is led by three elected Trustees (Chairman, Treasurer and Secretary). However, Phil advised that the constitution states that four Trustees could be elected, which he felt was appropriate. Phil understood that a fourth Trustee could be proposed during the year without having to call a special meeting and suggested that the Committee appoint another Trustee as soon as possible.*

*Phil, Richard and Moira resigned their posts as Trustees; Phil and Richard advised they were prepared to continue if the Committee wished to re-elect them. The voting took place as follows:*

*Richard Greenland proposed **Phil Price** for **Chairman**  
Dave Hancock seconded this proposal  
The proposal was carried*

*Phil Price proposed **Richard Greenland** for **Treasurer**  
Colin Barker seconded this proposal  
The proposal was carried*

*Moira Mckeown proposed **Lindsay O'Dell** for **Secretary**  
Phil Price seconded this proposal  
The proposal was carried*

### **Closure of Meeting**

*Phil thanked everyone for attending the meeting and hoped that the Committee would continue to have a good relationship with the Hall's users and be able to provide them with facilities that they will enjoy using.*

**Circulation:**

*Colin Barker (Local History Society)*  
*Tanya Carpenter (Ballet)*  
*Lynne Carter (Wisteria Patchwork)*  
*Graham Dovey (Designated Premises Supervisor)*  
*Greg Drew (Kendo)*  
*Lorraine Ellis (Clerk to the Council)*  
*Joan Fox (WI)*  
*Richard Greenland (Treasurer)*  
*Val Gregg (Monday Badminton Club)*  
*Dave Hancock (Badminton Club)*  
*Emily Hatch (Playgroup)*  
*John McGregor (Parish Council)*  
*Moira McKeown (Acting Booking Secretary)*  
*Lindsay O'Dell (Secretary)*  
*Kary Omer (Youth Club)*  
*Phil Price (Chairman)*  
*Angela Ray (Playgroup)*  
*Glen Robertson (Caretaker)*  
*Tanya Robbins (Toddler Group)*  
*Jan Simpson (Sew and Sews)*  
*Hillary Spurdle (St Giles Coffee Shop)*  
*Simon Watson (Tai Chi)*